

Ladies Ancient Order of Hibernians, Inc



Organized in 1894

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July 22, 2018

Dear State Treasurers and State Presidents:

At the National Convention in Louisville KY last week, I was elected your new LAOH National Treasurer. Thank you for entrusting me with this office. I am looking forward to working with all of you the next two years!

I am using the latest contact information that I have for emailing this letter. If you are no longer the Treasurer or President, please forward this email to the new officer and copy me on the forward so that I can update my records.

I have been a member of LAOH John F. Kennedy Division #2, Schuylkill County, Pottsville PA since 1994 currently serving as Division President since 2003. I was PA State President, 2007-2009; National Catholic Action Officer, 2014-2016; and National Missions & Charities Officer, 2016-2018.

I cannot stress enough the importance of communication with your National counterpart and the sharing of communications from National with your divisions and counties. To ensure this happens, I need each one of you to reply to **maryannlubinsky@gmail.com** indicating that you have received this email and that I have your correct contact information. If anything changes over the next two years, please keep me informed.

I will have the Annual Reports to you as soon as possible so you can disseminate them to the County Boards, if applicable, and the Divisions. I have a suggestion from previous Treasurers on how to make our lives easier: Ensure that your Divisions, County Boards, and your State Board are tracking their spending and income throughout the year. This will assist in transferring such information to the prescribed reports. When we utilize the reports available to us, it makes the year-end reporting process easier.

In addition to the reports, I am here to assist any Division, County or State Board with opening a bank account by providing the bank with the required documentation, [i.e., Articles of Incorporation; Letter of Authority; EIN (Federal Identification Number)], and any other documentation the bank may require from the National Board.

So that I can provide the necessary information to the bank for a new account or to apply for an EIN, please have the entity follow the appropriate attached procedure. These procedures have been established by the National Board and must be followed by each State, County, and Division. If you need either attachment in Word format, let me know.

Once again, I look forward to working with you. If you have any questions or need any assistance, please do not hesitate to contact me via e-mail at maryannlubinsky@gmail.com or by telephone at 570-617-7961. I may not be able to answer your call at work during the day; but if you leave a message, I will return your call as soon as possible.

Yours in Friendship, Unity and Christian Charity,

A handwritten signature in cursive script that reads "Mary Ann Lubinsky".

Mary Ann Lubinsky
2018-2020 LAOH National Treasurer
Cc: LAOH National Board
Attachments